

**CITY OF PARIS  
JOB DESCRIPTION**

**Position: Wastewater Treatment Plant Operator (Trainee Class III)**

Reports to: Wastewater Treatment Plant Foreman, Superintendent

Department: 2-312 Wastewater Treatment Plant

Core Work Schedule: Monday-Friday 7:30 a.m. – 4:30 p.m.

FLSA: Non-Exempt

Supervisory: No

**JOB DESCRIPTION:** Under immediate supervision, perform operations and maintenance on the wastewater treatment plant; and do related work as required.

Rate of pay will be \$15.14-\$16.44 based upon experience. Additional compensation will be considered for employees that demonstrate selected skills that will be shared during the interview process.

Trainee \$15.14

Operator Class I \$15.79-16.46

Operator Class II \$18.83-19.65

Operator Class III \$20.36-21.25

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Assists in checking pumps, motors and other equipment daily in ensure proper operations.
- Assists in pulling pumps and performs maintenance when necessary.
- Assists in chemical testing, recording of daily log, filing reports.
- Mows grass.
- Helps load and unload chemicals and other materials.
- Operate belt press.
- Load processed sludge with backhoe
- Hose down of daily operations.
- Removes rocks and sticks from pumps.
- Cleans filters weekly.
- Cleans building and surroundings.

**MINIMUM QUALIFICATIONS:**

- Graduation from an accredited high school or its equivalent (GED)
- Work to achieve appropriate certification Waster Water Operations license Class (I, II, II) as issued by the Commonwealth of Kentucky.
- Valid Kentucky driver's license.

**Special Knowledge, Skills and Abilities:**

- The familiarity with or ability to learn principles and practices applied in the operation and maintenance of pumps and similar machinery.
- Knowledge of the proper methods of lubricating such machinery.
- Ability to inspect plant machinery and to detect flaws and defects.
- Ability to quantify amounts registered on meters and charts accurately and maintain records of operations.
- Ability to understand and follow instructions.
- Ability to operate equipment and machinery safely and efficiently.
- Alertness, dependability, initiative, sound judgment and integrity.

**Physical Demands:**

While performing the duties of this job, the employee is required to sit, walk and stand; talk or hear; use hands to finger, handle, feel, or operate objects, tools or controls, reach with hands and arms; perform repetitive movements of hands or wrist. Ability to work in inclement weather.

**Physical Criteria Include:**

- The ability to lift 25/50/75 pounds regularly.
- The ability to see and respond to dangerous situations.